

## 2012 Guidelines & Policies for Mount Hermon Youth Camp and Special Camp

Dear Parents & Campers,

The 2012 Mount Hermon Registration Form has a new format. Please follow the instructions in each section on the registration form (there are 4 sections) to ensure your registration is completed correctly. Don't forget to fill out & send in a Health History Form with your registration; your registration will not be processed without it.

Read the below directions to help us expedite the registration process.

- **One check per camper. (If you have two kids going to camp, please write separate checks for their registration fees).**
- **We are requesting a PARENT email address on the registration form. We will send an email to that address informing you on your camp status (accepted into camp or on a waitlist). Emails should go out by mid-March.**
- **If you are applying for a scholarship, you still need to send in partial payment (50% of the registration fee. Camp photos are not covered by a scholarship). Your registration will not be processed without payment.**
- **Camp T-shirts can be purchased ONLINE after you receive your camp confirmation (you'll be emailed the link to the website in your confirmation email).**

ADDITIONAL POLICIES & INFORMATION:

**REGISTRATION OPENS FEBRUARY 1<sup>st</sup>, 2012!** All mail received prior to February 1<sup>st</sup> will be time-stamped February 1<sup>st</sup>. Youth Camps fill very quickly (usually within a couple of weeks). Acceptance into camp is on a first-come basis, no exceptions. Notification of confirmation is receipt of guaranteed accommodations.

**VALID & COMPLETE registration must be accompanied with FULL PAYMENT\*, signed and mailed to JEMS MOUNT HERMON SUMMER CONFERENCE** 948 E. Second St. Los Angeles, CA 90012. Incomplete forms will be returned without processing. \*(scholarship applicants must pay 50% of fee at time of registration)

**REGISTRATION DEADLINE:** postmarked no later than May 1, 2012. After deadline, add \$25 per person. All camps start on Sunday with registration between 2 – 5pm. Please notify us if you plan on arriving AFTER 5 pm on Sunday July 1st. Conference ends Saturday around 12 noon.

**REFUNDS/CANCELLATIONS:** All cancellations are subject to a non-refundable processing fee of \$25/person up to Friday, May 11, 2012 at 5:00pm. After which the fee increases to \$50 per person. After Mon. June 25th, 5:00pm no refund will be given. Notification of cancellation must be made directly to the JEMS office by letter, fax or e-mail.

**TRANSPORTATION:** Bus rides to camps from Southern California and return are available. Limited shuttle pick up from San Jose Airport to Mount Hermon is available between 1:30 & 4:00pm on July 1st with a possible nominal fee. Pick up arrangements must be made through the JEMS office by June 1, 2012 with complete flight information.

**HEALTH HISTORY FORMS:** can be downloaded on our website [www.JEMS.org/registration](http://www.JEMS.org/registration)

Please feel free to contact me, or the JEMS office, with any questions.

Sincerely,

*Cynthia Tsushima*

JEMS Mount Hermon Youth Camp Coordinator

[CynthiaT@jems.org](mailto:CynthiaT@jems.org)

213-613-0022 (currently in the office Mondays only)